

CHARTER FOR SWIMMING COMMITTEE

AUTHORIZATION

The Swimming Committee is established by the Board of Directors under ARTICLE V, Section 2(g), of the By-Laws of the Heritage Harbour Community Association on February 10, 1998, and serves at the pleasure of the Board.

PURPOSE

The Board of Directors requires the support of the Swimming Committee in formulating rules and regulations for operation of the swimming pools.

SCOPE

The area of responsibility for the Swimming Committee is use of the pool facilities, including the swimming pools, jacuzzi, saunas, shower and dressing areas, and the outdoor deck area.

PRIMARY FUNCTIONS

The primary functions of the committee are:

- Formulate and recommend to the Board rules and regulations for use of the pool facilities defined above
- Regularly inspect pool facilities and review operations with particular stress on health and safety, both chemical and physical
- Monitor and evaluate the effectiveness of the General Manager in the exercise of its responsibilities for operation of the pool facilities
- Review proposed budgets for the committee's area of cognizance
- Review for appropriate action any reports of deficiencies in pool operations and shut downs by the County
- Establish and maintain a Water Aerobics Program to be conducted in the swimming pools for the benefit of Association members. Formulate and recommend to the Board rules and regulations for the Water Aerobics Program
- Recommend and justify capital improvement projects for improving and developing pool facilities to the Board of Directors

Heritage Harbour Community Association

- Make recommendations to the General Manager regarding pool improvement and development projects.

COORDINATION

The committee shall coordinate its activities with the General Manager and the Buildings Committee in its responsibility for equipment operation, maintenance, and water quality. The committee shall coordinate with the Board of Directors the planning and implementation of all proposed and approved pool-improvement projects that might expend capital improvement resources.

MEMBERSHIP

The committee shall have:

- A chairperson committed to the effective functioning of the committee appointed by the President in consultation with the Board of Directors and can be suggested by the committee.
- At least two other members to be selected by the chairperson.

The committee shall adopt committee rules that define its officers, terms of office, election procedures, and membership procedures and file these rules in the Association office.

MEETINGS

Meetings of the committee shall be open to all Association members and be advertised in *Harbour Lights*, on the Heritage Harbour television channel, or by some other appropriate means. The committee shall provide records of its activities for filing by the General Manager. These records shall be available for review by the Board of Directors or any Association member, and be passed on to successors.