

## **CHARTER FOR SECURITY COMMITTEE – (Inactive)**

### **AUTHORIZATION**

The Security Committee is established by the Board of Directors under ARTICLE V, Section 2(g), of the By-Laws of the Heritage Harbour Community Association on February 10, 1998, and serves at the pleasure of the Board.

### **PURPOSE**

The Board of Directors requires the support of the Security Committee in providing security coverage for the Community..

### **SCOPE**

The area of responsibility for the Security Committee is the security coverage for the Community.

### **PRIMARY FUNCTIONS**

The primary functions of the committee are:

- Formulate and recommend to the Board requirements and policies for security in the Community
- Review proposed solicitations and evaluate proposals affecting security coverage as requested by the General Manager or the Board
- Evaluate security contractor performance as requested by the General Manager or the Board
- Monitor and evaluate the effectiveness of the General Manager in the exercise of its responsibilities for providing security coverage for the Community
- Review proposed budgets for security coverage
- Recommend and justify capital improvement projects to the Board of Directors
- Make recommendations to the General Manager regarding projects within its area of cognizance.

## **COORDINATION**

The committee shall coordinate its activities with the General Manager and the Heritage Harbour Neighborhood Watch, an autonomous organization operating within Heritage Harbour. The committee should send representatives to the periodic coordinating meetings of Board Committees. The committee shall coordinate with the Board of Directors the planning and implementation of all proposed and approved security-improvement projects that might expend capital improvement resources.

## **MEMBERSHIP**

The committee shall have:

- A chairperson committed to the effective functioning of the committee appointed by the President in consultation with the Board of Directors and can be suggested by the committee.
- At least two other members to be selected by the chairperson.

The committee shall adopt committee rules that define its officers, terms of office, election procedures, and membership procedures and file these rules in the Association office.

## **MEETINGS**

Meetings of the committee shall be open to all Association members and be advertised in *Harbour Lights*, on the Heritage Harbour television channel, or by some other appropriate means. The committee shall provide records of its activities for filing by the General Manager. These records shall be available for review by the Board of Directors or any Association member, and be passed on to successors.