

HERITAGE HARBOUR COMMUNITY ASSOCIATION, INC.

ARCHITECTURAL CHANGE APPLICATION

Name of Owner: _____

Property Address: _____

Phone Number: _____

Cell Phone Number: _____

Email: _____

The application must describe in detail the proposed alteration or improvement, including the exact location, dimensions, colors and materials to be used and if necessary detailed drawings should be attached to the application form. In the event that there are multiple projects, a separate application may be required for each project. If construction is proposed on ground space, i.e. fences, patios, decks, irrigation systems, plant screening, additions, walkways and driveways, the application must include a copy of the plat for the property showing lot lines and location of the project. Certain alterations or enhancements may qualify for consideration using an expedited review and approval procedure, i.e. "fast-track". (See Policy Resolution No. 5, Architectural and Environmental Review Policies and Procedures, Attachment A.)

Type of Alteration or Enhancement: _____

Fast Track ☐

Applications must be submitted not later than noon on Wednesday prior to the second Monday of the month.

Please read, sign and date compliance statement below

In submitting this application, I hereby agree:

1. To comply with the Declaration of Covenants and Policy Resolution No. 5 and its attachments. A current copy of the Declaration of Covenants and Policy Resolution No. 5, Architectural and Environmental Review Policies and Procedures, Attachment A, can be found in the Heritage Harbour Lodge Library and on the Heritage Harbour website located at www.heritageharbour.org.
2. To comply with all codes, permits or other requirements deemed necessary by county, state or other applicable authority.
3. To not deviate from plans and specifications, as approved.
4. To not begin work until the application is approved. The submission of an application is **NOT** an authorization to begin work.
5. Prior to your application's review by the AERC Committee, Lodge staff will visit your property to take photos of the outside area(s) relating to your application.

SIGNATURE OF OWNER: _____

DATE: _____

Please return all copies to the Lodge Office or mail to: Heritage Harbour Community Association, Inc.
959 River Strand Loop, Annapolis, MD 21401

Revised 05/19/2026