

LR - HOA Dep Amendment 10.00
 HOA Name: heritage harbour
 Reference/Control #:

HERITAGE HARBOUR COMMUNITY ASSOCIATION

ADMINISTRATIVE RESOLUTION NO. 9
 AMENDMENT 1

Total: 35.00
 #1932481-4
 08/23/2013 10:43 CC02-JS
 #1932481 CC0501 - Anne Arundel
 County/CC05.01.00 - Register

APPLICATIONS FOR MODIFICATIONS TO COMMON AREAS

WHEREAS, Policy Resolution No. 7 prohibits any modification of common areas without the recommendation or approval of the Grounds Committee; and

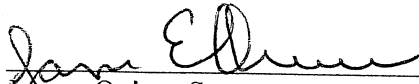
WHEREAS, applications by members of the Association for modification of common areas require approval by the Grounds Committee.

NOW, THEREFORE, BE IT RESOLVED THAT the following procedures in Article II, Section D are amended and replaced as follows:

D. Common Grounds Requests must be received at least one week prior to the next occurring regular meeting of the Grounds Committee for consideration at that meeting. The Grounds Committee will make reasonable efforts to act upon the Request within sixty (60) days after it is submitted.

	Yes	No	Abstain
<u>Marie Schafer</u> Marie Schafer, District 1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>James Quinn</u> James Quinn, District 2	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Donald Brown</u> Donald Brown, District 3	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Percy Sussex</u> Percy Sussex, District 4	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Earl Kehr</u> Earl Kehr, District 5	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>M. Jackie Miller</u> M. Jackie Miller, District 6	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Anthony Alessandrini</u> Anthony Alessandrini, District 7	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Amendment 1 to Policy Resolution No. 9 was duly approved at a regular meeting of the Board of Directors on August 14, 2013.

A handwritten signature in dark ink, appearing to read "James Quinn", is written over a horizontal line.

James Quinn, Secretary
Heritage Harbour Community Association, Inc.

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ADMINISTRATIVE RESOLUTION NO. 9
 AMENDMENT 1

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 08/23/2013 10:43 CC02-JS
 #1932481 CC0501 - Anne Arundel
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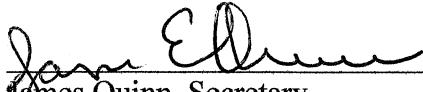
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<u>Donald Brown</u> Donald Brown, District 3	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Percy Sussex</u> Percy Sussex, District 4	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Earl Kehr</u> Earl Kehr, District 5	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>M. Jackie Miller</u> M. Jackie Miller, District 6	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Anthony Alessandrini</u> Anthony Alessandrini, District 7	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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James Quinn, Secretary
Heritage Harbour Community Association, Inc.

HERITAGE HARBOUR COMMUNITY ASSOCIATION

ADMINISTRATIVE RESOLUTION NO. 9

APPLICATIONS FOR MODIFICATIONS TO COMMON AREAS

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WHEREAS, applications by members of the Association for modification of common areas require approval by the Grounds Committee.

NOW, THEREFORE, BE IT RESOLVED THAT the following procedures are hereby established for applications to the Grounds Committee for any modification to common areas.

I. GENERAL

A. The provisions of this Resolution do not supersede or change the rules for the use of common areas contained in Policy Resolution No. 7. Members should review that Resolution prior to submitting an application.

B. Only property owners or Registered Groups, such as neighborhood associations, may submit applications for modifications to common areas.

C. The Management Agent is responsible for providing clerical and administrative support in carrying out the procedures contained in this Resolution.

II. APPLICATION PROCEDURES

A. All applications must be on Common Grounds Request forms provided by the Association. Copies of the forms are available from the Lodge office during normal business hours. (See Exhibit A to this Resolution.)

B. Each Common Grounds Request must include a description of the proposed modification accompanied by drawings showing location, dimensions, type of construction, and a description or photograph of the requested items to be placed on common ground. The Grounds Committee may request additional information, if needed.

C. Common Grounds Requests may be delivered to the office in the Lodge or mailed to:

Heritage Harbour Community Association
959 River Strand Loop
Annapolis, MD 21401

RECORDING FEE 15.00
TOTAL 15.00
REPT # 95768
RPD KL BIK # 58
Oct 31, 2007 10:43 am

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CIRCUIT COURT FOR
A. COUNTY
2007 OCT 31

D. Common Grounds Requests shall be considered submitted as of the date of the next occurring regular meeting of the Grounds Committee. The Grounds Committee will make reasonable efforts to act upon the Request within sixty (60) days after it is submitted.

E. An applicant may address the Grounds Committee when the Committee considers his/her Common Grounds Request. Each applicant may have no more than three (3) other persons address the Committee in support of the Request; however, the Chairperson of the Grounds Committee may set a limit on the time allowed for each person to speak.

II. REVIEW PROCEDURES

A. Upon receipt of each Common Grounds Request, the General Manager shall review the Request and, depending on the nature of the requested modification, refer the request to a member(s) of the Grounds Committee for review and recommendation. Before making his/her recommendation to the Grounds Committee, the General Manager may also seek advice from the Common Grounds maintenance contractor.

B. The Chairperson of the Grounds Committee shall present each Grounds Committee Request to the Committee for consideration. A simple majority vote of the Committee shall be necessary for approval of each Request. The Chairperson shall make note on each Request of the Committee's decision, and shall sign the Request.

C. Applicants shall be notified in writing of the decision by the Grounds Committee on his/her Common Grounds Request. If the Request is not approved, the notification shall include the appeal procedures contained in this Resolution.

D. The applicant may resubmit the Common Grounds Request for reconsideration if new or additional information can be provided to support the request. The Grounds Committee may refuse to reconsider the Request if the new or additional information does not provide compelling reasons for reconsideration.

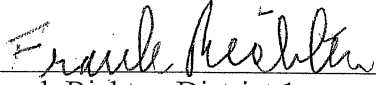
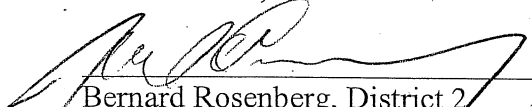
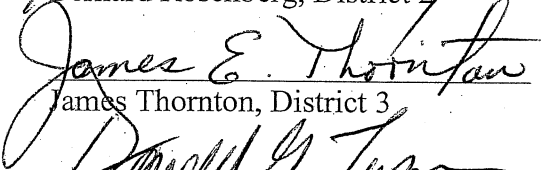
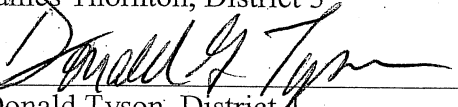
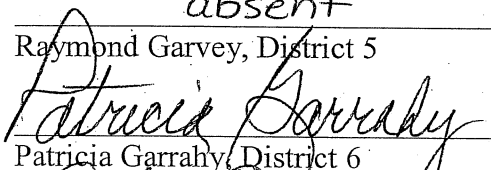
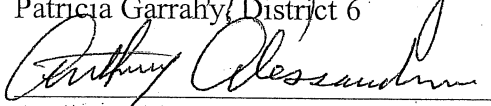
III. APPEAL PROCEDURES

A. Within fifteen (15) days following the written notice of the Grounds Committee's decision, the applicant may submit a written appeal to the Board of Directors for consideration. The appeal shall be addressed to the President of the Association and delivered to the office at the Lodge or mailed to the address in Section II.C above. Upon receipt of an appeal, the General Manager shall send a copy to the President of the Association, the Director from the appellant's District, and the Chairperson of the Grounds Committee. The President of the Association, in consultation with the appropriate Director, shall determine if the appeal has merit. The President shall inform the appellant in writing of whether the appeal is considered to be meritorious and the subsequent action to be taken on the appeal. If the appeal is considered to have merit, the President may:

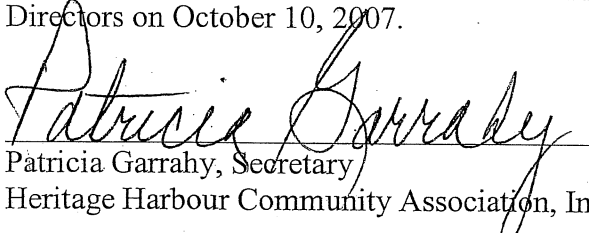
1. Refer the matter to the Grounds Committee for reconsideration; or

2. Schedule a hearing at a special meeting of the Board of Directors, at which the appellant may address the Board. The Board may deny the appeal, overturn the decision of the Grounds Committee, or refer the matter to the Grounds Committee for further consideration. The decision of the Board shall be considered final.

B. Only appeals submitted in writing as provided by this Resolution shall be accepted. Appeals made verbally by telephone or in person shall not be accepted.

	Yes	No	Abstain
 Frank Richter, District 1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Bernard Rosenberg, District 2	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 James Thornton, District 3	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Donald Tyson, District 4	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>absent</u> Raymond Garvey, District 5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Patricia Garrahy, District 6	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Anthony Alessandrini, District 7	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Administrative Resolution No. 9 was duly approved at a regular meeting of the Board of Directors on October 10, 2007.


Patricia Garrahy, Secretary
Heritage Harbour Community Association, Inc.

HERITAGE HARBOUR COMMUNITY ASSOCIATION**ADMINISTRATIVE RESOLUTION NO. 9****APPLICATIONS FOR MODIFICATIONS TO COMMON AREAS**

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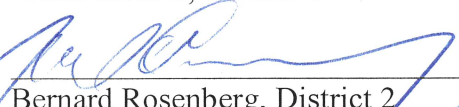
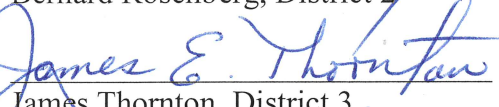
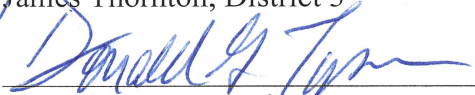
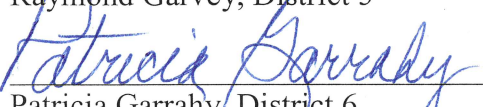
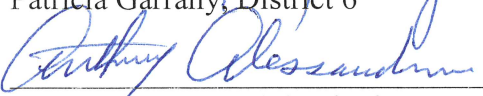
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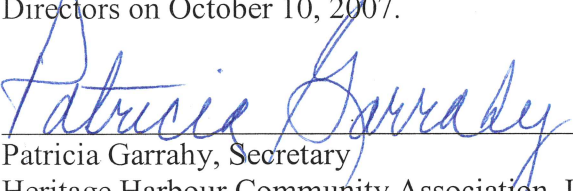
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